

**TENDER REFERENCE NO: RFP 02/PSA/2024-25 DATED 20/06/2024 FOR HIRING OF PRIVATE SECURITY AGENCIES FOR PROVIDING UNARMED/ARMED SECURITY PERSONNEL AT VARIOUS LOCATIONS IN TELANGANA FOR CANARA BANK CIRCLE OFFICE, HYDERABAD**

**CLARIFICATION ON PRE BID QUERIES AND CORRIGENDUM TO THE TENDER DOCUMENTS**

SI No	Page No	Tender Clause No	Tender Clause	Query in brief	Reply of Bank Committee
1	7	IV. 1.c	Minimum Annual Turnover for FY 2021-22, 2022-23 & 2023-24	We have time to file IT Returns for FY 2023-24 up to 30th September 2024. Kindly consider previous three years' Turnover.	<b>Yes, provisional Balance sheet can be submitted apart from last three (3) financial year audited Balance Sheets.</b>
2	9	IV.1.m	Copy of running work orders & past Wage Slips, not older than three months, of their employees with any Principle Employer proving the same to be attached.	Whether the wage slips of 100 guards are to be attached? If so, it will increase the size of tender document. It is suggested to attach the 01st page & last 03 pages of ECR of EPF where the no of guards reflects.	<b>The data sought can be given in a USB drive/ DVD also. No change in the clause.</b>
3	9	IV. 1.n	IT Returns for FY 2021-22, 2022-23 & 2023-24	We have time to file IT Returns for FY 2023-24 up to 30th September 2024. Kindly consider previous three years' IT Returns.	<b>In case ITR is not available for 2023-24, ITR of previous three years can be submitted.</b>
4	9	IV.1.p	The Completed details on Training Structure, Syllabus, Staff, Place of Training, Period of Training, Arms Training and live firing etc. shall be furnished.	Are these necessary for Armed Guards.	<b>The details sought will reflect upon the quality standards of the Company. Hence it is required. The copy of MOU and Address of the training facility shall be compulsorily mentioned in the technical bid without which the bid may be summarily rejected.</b>
5	10	IV.1.q	Solvency	Request you to consider	<b>No change in clause.</b>

			Certificate	General Solvency	
6	11	iv. Undertaking 4	Unarmed Guards with minimum 10th Std pass will be deployed.	Request you to consider 8th Std pass/fail for Unarmed Guards.	<b>Minimum 10th Standard is mandatory. No change in clause.</b>
7	12	vii. Undertaking 7	Opening Escrow account with Canara Bank	You are request to modify accordingly.	<b>Under Taking 7 to be read as On selection we will be opening/ having an Escrow account/Current Account with Canara Bank. Rest no change in undertaking 7.</b>
8	18	VI. 1	Earnest money Deposit of Rs. 10 Lakhs	Kindly clarify that the EMD should be Demand Draft or Bank Guarantee or we can submit in any of the above.	<b>EMD can be deposited by way of Demand Draft of a Scheduled Commercial Bank issued in favour of Canara Bank, payable at par or can also be submitted by way of irrevocable Bank guarantee from scheduled commercial Bank other than Canara Bank valid for 90 days with claim period of 60 days in the format prescribed by the Bank.</b>
9	18	VI. 4	MSMEs are exempted from paying EMD as per MSME Act 2012.	We are registered with MSME under "Medium" Category. Can we get exemption from payment of EMD.  Kindly clarify the same.	<b>Yes, as per govt notification on the matter, exemption will be granted, subject to submission of MSME certificate in the tender, without which it will be deemed as incomplete tender rejected.</b>
10	18	VI. 6	Deployment of Guards within 15 days	Request you to consider 3 to 4 weeks.	<b>Can be considered in exceptional cases.</b>
11	21	5.a	Integrity Pact	Annexure 6 - Integrity Pact should be taken on what value of the non Judicial stamp paper.	<b>Rs 200/- as per Telangana State norms.</b>
12	27,28	6.d,e,h	Opening Escrow account with Canara Bank	This is not possible as per New RBI Guidelines.	<b>Escrow Account with Canara Bank is preferred. If not possible, current account with Canara Bank can be used.</b>
13	34	17.a	The parties shall have the exclusive jurisdiction of Court of Guwahati.	Kindly clarify	<b>For 'Guwahati' please read "Hyderabad"</b>

14	35	18.a	Private Security Guards and Ex Servicemen Guards ratio Reg.	Are you ready to pay Ex Servicemen as per DGR Rates? If so we can provide.	<b>Payment to guards will be as per Central Govt rates promulgated by Chief Labour Commissioner, Ministry of Labour &amp; Employment and Bank guidelines.</b>
15	36	X.1	Performance Guarantee	This is not possible since we are having Over Draft Facility with Scheduled Bank and are unable to give from any other Bank.	<b>Kindly refer to Para X 1. Self explanatory. No change in clause.</b>
16	<b>61-62 63- 68</b>	<b>Annex-7 Annex-8</b>	Indemnity format Non-Disclosure Agreement	Whether these two Annexures are to be submitted in the Tender Document or to be given after award of Contract.	<b>Both the agreements will be formally signed after the award of work order. However, every page of the tender is to be signed by the concerned part (even without filling any details) so as to ensure that each and every page of the Tender has been read and understood.</b>
17	<b>54- 60 61-62 63-68</b>	<b>Annex-6 Annex-7 Annex-8</b>	Pre-Contract Integrity Pact Indemnity format Non-Disclosure Agreement	These Annexures are to be submitted in Non-Judicial Stamp Paper or in a plain paper is enough.	<b>Presently they are to be submitted in plain paper only. However on getting the work order, the same have to be submitted using Non Judicial Stamp Paper of appropriate value.</b>
18	69	Annexure 9 - 3	Gun License and Retainer Ship	Is it mandatory	<b>The details sought will reflect upon the ability of the Company if need arises. Hence it is required.</b>
19	69	Annexure 9 - 6	Total Numbers of Guards in North Eastern States of India	Kindly clarify	<b>For 'North Eastern states' please read "Telangana"</b>
20	69	Annexure 9 - 7	Registered with DGR	Request you to include PSARA and ISO Certificates and give equal marks in the Matrix.	<b>DGR sponsored/ registered companies will be given preference. PSARA companies are also accepted however the marks may not be equal when comparing with DGR registered companies.</b>

21	69	<b>Annexure -9</b>	Annexure-9 : TECHNICAL BID RATING CHART (Rating Chart & Sample Sheet For Arrival On L1)	There is mentioned only maximum marks, but guideline for allotting marks not mentioned. Kindly clarify the same.	<b>Will be shared during physical visit.</b>
21	71	<b>Annexure -10</b>	Financial Bid	In Financial Bid format Columns are given for Unarmed Guards and Armed Guards without Zone Specification. Hence the Rates for Unarmed Guards and Armed Guards are to be quoted for all the Three Zones (A, B & C) as per central minimum Wages or to quote only in one Zone.	<b>Rates are to be quoted for all the zones separately for Armed and Un Armed Guards.</b>
22	71	<b>Annexure -10</b>	Financial Bid (Bonus)	Bonus is not applicable for Wages beyond Rs.21000/-, hence as per central minimum wages except in Zone-C for unarmed guards bonus is not applicable for others. Whether the Bonus Ceiling applicable or Bonus to be Quoted for Armed & Unarmed to All Zones.	<b>Bonus is to be quoted wherever it is applicable as per Central Minimum Wages (both Category and Zone wise)</b>
23	71	<b>Annexure -10</b>	Financial Bid (1/6 <sup>th</sup> Reliever Charges)	1/6 <sup>th</sup> Reliever charge is applicable for Armed Guard	<b>1/6th Reliever Charge is applicable for both Armed as well as Un Armed Guard as per extant Labour Laws (wherever total number of shifts in a month exceeds 26)</b>
24	71	<b>Annexure -10</b>	Financial Bid Fixed Special duty allowances for Supervising duties (Mandatory only for EX-Servicemen Armed Guard)	1. Is this Fixed Special duty allowances applicable to all the Zones (ie A,B,C). 2. And in case of Civilian Armed Guard, do we need to quote the separate rate in Financial Bid.	<b>Yes, applicable for all Zones. Special duty allowance is given only for Ex Servicemen supervisors.</b>
25	86	73	Armed Guards with ammunition (10 Rounds) for the weapon.	Since your requirement is for Unarmed Guards only, the points from 73 to 89 are not required. Request you to remove the same.	<b>The details sought will reflect upon the ability of the Company if need arises. Hence it is required.</b>

Note:

1) All the Other Instructions and Terms & Conditions of the RFP/ Tender shall remain unchanged. Please take note of the above Corrigendum while submitting your response to the subject RFP/ Tender.

2) This document shall form part & parcel of our RFP 02/PSA/2024-25 DATED 20/06/2024

PLACE: HYDERABAD

ASSISTANT GENERAL MANAGER