



**Request for Quotes [RFQ 20/2024-25]**

for

**Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25.**

**Issued by: Canara Bank  
Single Tender Enquiry Processing Section,  
CP&VM Wing, HO (Annex)  
1st Floor, Naveen Complex  
14, M G Road  
Bengaluru-560 001  
Phone No:080- 25584033  
Email:singletender@canarabank.com**

## BID SCHEDULE

Sl. No.	Description	Details
1.	RFQ No. and Date	RFQ 020/2024-25 dated 04/07/2024 for Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25.
2.	Location Address for submission of Bid/s [Address for Communication]	The Senior Manager Canara Bank, Single Tender Enquiry Processing Section, CP&VM Wing Head Office (Annexe) 1 <sup>st</sup> Floor, Naveen Complex 14, M G Road Bengaluru -560 001 Karnataka Tel - 080-25584033 Email: <a href="mailto:singletender@canarabank.com">singletender@canarabank.com</a>
3.	Date of Issue	04/07/2024, Thursday
4.	Last Date of Submission of Bids	11/07/2024, Thursday, Up to 03:00 PM
5.	Date and Time of Opening Bid	11/07/2024, Thursday at 03:30 PM

Dear Vendor,

The Bank intends to Engage CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25. Find the details below:

1.	Details of the Assessment	Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25
2.	Technical Specification of the Item to be procured	NA
3.	Scope of Work	As per Annexure-I
4.	Time Lines for the completion of the activity.	7 days from issuance of Purchase Order or till completion of vetting of cybersecurity related returns whichever is earlier
5.	Warranty Period (If applicable)	NA
6.	AMC /ATS/ Support Charges as Applicable	NA
7.	Payment Terms	As per Annexure-III
8.	Bill of Material	As per Annexure-II
9.	Mode of Submission of Bid/Quote	Softcopy (PDF file of the bid which is Password protected should be send to the below mentioned mail ID Email ID: - <a href="mailto:singletender@canarabank.com">singletender@canarabank.com</a>
10.	Bid Submission Due Date & Time	11/07/2024, Thursday, Up to 03:00 PM
11.	Other Terms and Conditions	NA
12.	Any Other Information	Nil

Yours faithfully,

Authorized Signatory

Note: For further clarification, if any, please contact us.

Address:

The Senior Manager,  
Canara Bank  
Single Tender Enquiry Processing Section, CP&VM Wing  
First Floor, Naveen Complex,  
#14, MG Road,  
Bangalore-560001  
Phone No.: 080-25584033

Annexeure-1

SCOPE OF WORK

**SUB: Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25.**

**Ref: Your RFQ 020/2024-25 dated 04/07/2024.**

Canara Bank is required to submit periodical returns to Department of Supervision (CSITE Group), RBI which includes Quarterly returns on Key Risk Indicator, Cyber Security Incident Summary, Public Facing Applications and Databases, Half yearly return on conduct of DR drills and daily return on downtime of banking channels.

In order to ensure accuracy of responses for the quarterly returns you are hereby called to vet the Quarterly reports which are to be submitted to RBI.

Vetting will be based on the quarterly report prepared by Canara Bank in response to RBI CSITE findings, based on predefined questionnaire.

SL No.	Return Name	Submission Timelines To RBI
1	Key Risk Indicator	31-Jul-24
2	Cyber Security incident Summary	31-Jul-24
3	Public facing applications and database	31-Jul-24
4	Conduct of DR Drill	31-Oct-24

The external consultancy firm should validate extraction, compilation and accuracy of the above data pertaining to Cyber Related Returns. The bank's IS audit team will be processing the data and the external consultancy firm should vet the processed and compiled data for accuracy and correctness of the same. We comply with each point of the above scope of work without any deviations.

**Date:**

**Signature with seal**

**Name:**

**Designation :**

Annexure-II

Bill of Material

Sub: RFQ 020/2024-25 dated 04/07/2024 for Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25

Sl. No	Assessment	Cost Price			
		Price (Excl. of Tax)	Tax for Column A		Price (Incl. of Tax)
		A	B % of tax	C Tax Amt	D =A+C
1.	Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25.	-	-	-	-

[Amount in Rupees]

Date :

Signature with seal  
Name:  
Designation:

**Annexure-III**

**Payment Term**

**Sub: RFQ 020/2024-25 dated 04/07/2024 for Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25**

**Payment: : Payment schedule will be as under:**

<b>Sl. No.</b>	<b>Payment Stage</b>	<b>% of Payment</b>
1.	After completion of Engagement of CERT- In Empaneled External Consultancy Firm for vetting of Cyber Security related returns mandated by RBI for the Quarter ending June Q1 2024-25 (as per Annexure-I, duly signed by the Environmental, Social & Governance Section, RM Wing, HO officials while claiming the payment.	100 %

Date :

Signature with seal  
Name:  
Designation: