

CORRIGENDUM

SUBJECT: REPLY TO QUERIES RAISED ON PRE BID MEETING FOR TENDER FOR NON COMPREHENSIVE MAINTENANCE AND DAY TO DAY OPERATIONS OF CANARA BANK CIRCLE OFFICE BUILDING.

Pre bid meeting on the captioned subject was held on 19.06.2023 at General Administration Section Circle Office Mumbai Canara Bank. With reference to queries raised in pre bid meeting we hereby clarify the queries:

S.No	Tender Point/Clause/Page Number	Query	Reply
1	<i>Page No. 59 - Evaluation of Price bid</i> In tender contract period is mentioned as 3 years	For L1 evaluation purpose, 5 years is mentioned, please clarify	3 years is the period of time for which evaluation will be considered.
2	<i>Page No. 60 - Evaluation of Price bid</i> Price to be quoted for 3 years	Calculation for year 2 & year 3 shall be on assumption basis or actual reimbursement based on Central	As per the Central Govt/State Govt. rules and guidelines, the Vendor to quote rates taking into account the minimum wages as declared by the Central Govt/State Govt. as per present minimum wages. For 2 nd year & 3 rd year also, the vendor should quote the rates based on the present minimum wages declared by the Central Govt/State Govt. However, reimbursement to the selected vendor will be based on the minimum wages prevailing at the period of work execution.
3	<i>Page No. 59 - Renewal of AMC.</i> Scope of work	As per SOW, AMC is covered in this tender or only or daily maintenance is a part of scope. Kindly clarify	Only daily maintenance of the equipments to be looked after the selected L1 vendor.
4	<i>Page No. 59 - Renewal of AMC.</i> AMC of all installed equipments	AMC's with OEM's to be taken up by Bank, contractor to only co-ordinate	AMC's of respective equipments is not in the scope of the selected L1 vendor. Only day to day operation and maintenance to be taken care of.
5	<i>Page No. 60 & 61 - Manpower requirement</i> Total manpower covered under this tender	Total manpower mentioned on page 61 of tender is 25 whereas on same page bifurcation provided is for 24 manpower. Please clarify. Also, please confirm this includes relievers as well.	The Bank require 21 + 4 = 25 manpower (4 are relievers). [SHEET ATTACHED SEPERATELY WITH THIS CORRIGENDUM AND THIS SHEET WILL BE CONSIDERED FOR EVALUATION FOR ARRIVING AT L1 BIDDER]

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केनरा बैंक Canara Bank

भारत सरकार का उपक्रम

A Government of India Undertaking

सिंडिकेट Syndicate

6	<i>Page No. 61 - Leave Wages.</i> Leave wages	Leave wages include only statutory wages. Festival & National holiday wages to be reimbursed.	Leave wages will be reimbursed on actual basis.
7	<i>Page No. 60 & 61 - Manpower requirement</i> Manpower calculation as per bifurcation	Manpower calculation to be shared only for year 1 of for other years also.	The Bank reserves the right to increase/decrease manpower in the future at the same rates. The reimbursement of wages shall be done accordingly.
8	<i>Page No. 4 - Copy of Labour license issued by Assistant Labour Commissioner</i> Labour license	Labour license to be shared after contract is awarded	The selected L1 vendor has to obtain labour license after receiving work order from the Bank.
9	<i>Page No. 5 - Point no. 8 - Documents to be submitted for FY 2020-21, 2021-22 & 2022-23</i> Credential submissions for turnover certificate, balance sheet, profit & loss statement (Page 5)	All these documents are available till FY 2021-22 only. For FY 2022-23 as per Government notification filing is due in September 2023	The vendors shall submit the documents from FY 2019 - 20 to FY 2021-22 only. (for the preceding past 3 years)
10	<i>Page No. 5 - Point no. 8 - Firm should not be a loss making one.</i> Firm should not be loss making one (Page 5)	As per the Government tenders' notification evaluation shall not be based on loss incurred in previous years.	Clause deleted.
11	<i>Page No. 61 - Gratuity</i> Gratuity	Is it mandatory to consider gratuity amount in the tender. Please specify	As applicable to be reimbursed by Bank as per the Government guidelines. In case any worker of the selected L1 bidder is completing 5 years service in the same organization, the selected L1 bidder has to intimate the Bank 2 months' prior to date of attaining 5 year service.
12	Tender fees	Tender fees amount not mentioned in the tender document	Tender fees is NIL.

ASSISTANT GENERAL MANAGER



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Manpower Charges for operation and maintenance of various building services in the Circle office building, Plot No C-14, 'G' Block Mumbai as mentioned	Amount in 1st Year in Rs.	Amount in 2nd Year in Rs.	Amount in 3rd Year in Rs.	Total Amount in Rs.
Manager (1 No)				
Electrician/Wireman (3+1 No)				
Helper to the Electrician (3+1 No)				
Fire Fighting, Fire Detection ,STP & Drinking water pump operator (3+1 No)				
Helper to the Fire Fighting, Fire Detection, STP & Drinking water pump operator (3+1 No)				
Lift Operator (3 No)				
Plumber (1 No)				
Gardener (2 Nos)				
Security & Surveillance system operator (1 No)				
Carpenter (1 No)				
Total Amount				

(Total Amount in words for three Years: _____)

Note:

1. Conditional tenders will not be accepted.
2. Break details of Man power cost must be given as per the format attached.
3. Bank reserve the right to increase/decrease the Manpower as per requirement.

Signature of the Tenderer with Seal



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Performa for working out wages of workers as per Central Minimum Wages Act												
Category of staff	Percentage		Manager - Highly Skilled	Electrician - Skilled	Helper to the Electrician - Semi Skilled	Fire fighting & fire Detection Operator - Skilled	Helper to the Fire fighting & fire Detection Operator - Semi Skilled	Lift Operator or - Semi Skilled	Plumber - Skilled	Gardner - Unskilled	Security Surveillance operator - Skilled	Carpenter - Skilled
Break Up/ Hours of work			8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs
Basic + DA		1										
HRA/Conveyance/Allowances		2										
Sub Total		3										
ESIC	As per the Govt. guide lines	4										
PF		5										
Bonus		6										
Gratuity		7										
Leave Wages		8										
Uniform Expenses		9										
Subtotal 4 to 9		10										
Service charges		11										
Total per person / 8 hrs (3+10+11)		12										
Total per person / month*		13										
Total												
Manpower		25	1	3+1	3+1	3+1	3+1	3	1	2	1	1
Manpower cost												
Total												
* Applicable GST will be payable extra by Bank.												



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