## **CANARA BANK** (A GOVERNMENT OF INDIA UNDERTAKING) PREMISES AND ESTATE SECTION

CIRCLE OFFICE,

21, CAMAC STREET KOLKATA-700016

TELEPHONE: 033 22831501

#### **INVITES TENDERS IN TWO BID SYSTEM**

#### **FOR**

TENDER FOR SUPPLY AND INSTALATION OF FIVE NUMBERS OF STRONG ROOM DOORS (SRD), GRILL GATE, WITH AIR VENTILATOR & EXHAUST FAN & CAGE FOR OFFICES AND BRANCHES IN WEST BENGAL

Last date for submission of Tender: 3. 00 P.M. (IST) on 10.10.2023

RFP No: RPF/94/KOL/SRD/2023-24

| Opening of Technical bid: 03:30 P.M. (IST) on 25.10.2023 |  |
|--|--|
| Name &Address of Contractor/Vendor                       |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Dt: 09.10.2023

## **CONTENTS**

| <u>Item no</u> | <u>Headings</u>                        | Page no. |
|----------------|--|----------|
| 1              | Documents to be submitted              | 3        |
| 2              | Notice Inviting Tender                 | 4        |
| 3              | Instructions to Tenderers              | 6        |
| 4              | Prequalification criteria              | 9        |
| 5              | Declaration by Tenderer                | 10       |
| 6              | Notice to Tenderer                     | 12       |
| 7              | Details of Tenderer (Annexure-A)       | 15       |
| 8              | Confirmation by Tenderer (Annexure-B)  | 17       |
| 9              | Details of Security Items (Annexure-C) | 18       |
| 10             | Indicative Price Bid (Annexure-D)      | 19       |
| 11             | Article of Agreement                   | 21       |

## Item-1. <u>DOCUMENTS TO BE SUBMITTED</u> [To be filled by Tenderer]

## **COVER – I (TECHNICAL BID)**

[To be tagged and marked in the given order]

| <u>No</u> | <u>Items</u>   | Confirmation by tenderer |
|-----------|--|--------------------------|
| 1         | EMD for Rs.40,000/-  | Yes / No                 |
| 2         | Technical bid duly signed and sealed on all pages (Annexure A,B,C & page 3 duly filled in) | Yes / No                 |
| 3         | Authorized dealership certificate  | Yes / No                 |
| 4         | Self-attested copy of PAN & GST  | Yes / No                 |
| 5         | Catalogue of Security items  | Yes / No                 |
| 6         | Copy of order executed for minimum Rs.15 lacs during last 3 years                          | Yes / No                 |
| 7         | List of district wise branch/service centers in the West Bengal                            | Yes / No                 |

## **COVER - II (INDICATIVE PRICE BID)**

| <u>No</u> | <u>ltems</u>                                     | <u>confirmation</u> |
|-----------|--|---------------------|
|           |  | Yes / No            |
| 1         | Indicative Price bid (Annexure D duly filled in) |                     |

#### Item-2. NOTICE INVITING TENDER (NIT):

Tenders are invited by Canara Bank towards SUPPLY AND INSTALLATION OF FIVE NUMBER STRONG ROOM DOORS, GRILL GATE, WITH AIR VENTILATOR & EXHAUST FAN & CAGE FROM MANUFACTURERS/ AUTHORISED DEALERS/DISTRIBUTORS having service facilities in and around the nearby district of the Administrative office applied for at West Bengal state.

1 Date of download of tender From 10.10.2023 to 25.10.2023

| 2 | documents from Bank's web       |  |
|---|---------------------------------|--|
|   | site                            |  |
|   | http://www.canarabank.com       |  |
| 2 | Last date and time for          | Date: 10.10.2023 by 3:00PM   |
|   | submission of technical bid and | _  |
|   | indicative price bid            |  |
| 3 | Earnest Money Deposit.          | Rs.40,000/- (Rupees Forty thousand Only)   |
|   | (EMD)                           | in the form of DD in favor of '  |
|   |                                 | Premises & Estate Section,   |
|   |                                 | Canara Bank, Circle Office,  |
|   |                                 | Kolkata'   |
| 4 | EMD & technical bid and         | EMD & technical bid and indicative price bid   |
|   | indicative price bid to be      | should be submitted at Premises & Estate   |
|   |                                 | Section, Canar Bank, Circle Office, 21   |
|   | submitted at:                   | Camac Street, Kolkata -700019 (West Bengal).   |
|   |                                 | before   |
|   |                                 | 25.10.2023 by 3.00P.M.   |
|   |                                 | Contact: Assistant General Manager   |
|   |                                 | 033 22831501   |
| 5 | * Date and Time of opening of   | Date: 25.10.2023 at 3.30 P. M. (IST) at above  |
|   | Tenders: (TechnicalBid)         | office address. Technical Bid of those firms /   |
|   |                                 | contractors who do not submit EMD and Tender   |
|   |                                 | fees shall be rejected.  |
|   |                                 | Representatives of Bidder may be present   |
|   |                                 | during opening of Technical Bids. However Bids   |
|   |                                 | would be opened even in the absence of any or  |
|   |                                 | all the bidder's representatives.  |
|   |                                 | Sealed Indicative price bids of technically qualified will be opened by the committee. The |
|   |                                 | date of price bid will be intimated to qualified   |
|   |                                 | vendor by the Premises & Estate Section. Read  |
|   |                                 | instructions to tenders for further details.   |
| * | n and the date of anoning of to | adors is doclared as a holiday, the tenders will   |

<sup>\* -</sup> In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

The Bank has the right to accept or reject any or all the tenders without assigning any

reason whatsoever.

Note: All the pages of the Tender document shall be sealed and signed by the Contractor

On the date specified for opening of Tender, only the Technical Bids will be opened. Price bidding of the eligible tenderers will be open of qualified vendor by the Premises & Estate Section.

In case L1 vendor fails to deliver the required quantity the Bank has the right to order the same through the L2 & L3 vendors at the L1 price in the ratio of 50:50.

Please read the 'INSTRUCTIONS TO TENDERERS' thoroughly before submitting the Tenders. Also note to verify the Bank web-site under 'Tender Notices' before the last date and confirm that 'CORRIGENDUM' to the Tender Notices issued (if any) has been read and / or complied with.

#### Item-3. INSTRUCTIONS TO TENDERERS.

1.This tender is for the "SUPPLY AND INSTALLLATION OF FIVE NUMBER OF STRONG ROOM DOORS, GRILL GATE WITH AIR VENTILATOR & EXHAUST FAN & CAGE FROM MANUFACTURERS/ AUTHORISED DEALERS/DISTRIBUTORS". It is a Two Bid containing Technical bid with prequalification criteria and Price Bid. Scope of work includes Supply of Security items and providing repair/maintenance for life time. The rate validity is for minimum period of 12 months as per the requirement.

Tenders with incomplete or broken seals are liable to be rejected, the matter solely resting at the discretion of Premises & Estate Section, Canara Bank Circle Office, Kolkata. If a particulars specification is not available its higher specification may be quoted.

- 2.Canara Bank reserve to itself the right to accept or reject any/all tender without assigning any reason for doing so and does not bind itself to accept the lowest or any other tender. If at any stage the information furnished by the applicant is found to be incorrect at a later stage; he shall be liable to be debarred from participating in the future tender and bid submitted/accepted will be cancelled. The Canara Bank will not enter into any correspondence with tenderer except seek clarification as and when necessary.
- 3. Canara Bank is not responsible for the late receipt due to postal delay, strikes or any other reasons. The incomplete application is liable to be rejected summarily.
- 4. The decision of the Canara Bank to accept or reject any application for prequalification will be final.
- 5. General Specifications are for guidance only.
- 6.Employer or Client shall mean Assistant General Manager, Canara Bank.
- 7.The tender is to be submitted in two separate sealed covers marked I & II. The cover (I) is to contain the tenderer's EMD in the form of a Demand Draft, Technical bid with annexures A,B,C duly filled in and supporting documents for prequalification criteria. There should not be any mention about the price in any manner in cover I. Cover No. II should contain the Indicative price bid as per the BOQ. Cover I should be super scribed as (EMD & Technical Bid) and cover II as (Indicative price Bid) respectively. All pages should be properly tied and tagged in its order for easy identification during scrutiny.

Full address with phone no. of the tender should be written on the sealed covers. No deviations from the tender conditions are acceptable.

8. The tenderers must use only the form issued by the Canara Bank to provide the Indicative price bid. The Bills of quantities are liable to alternations by omission, deduction or addition at the discretion of the Canara Bank.

The price bids (Indicative price bids) submitted by the vendors will be opened in presence of committee. The lowest Bidder (L1) will be selected on the basis of Total Price, including taxes.

- 9.The prices will be advised to all our offices in West Bengal (Ground floor/First floor). Orders will be placed by the respective branches/ Administrative Units for individual items to the L1 vendor. The items are to be supplied to the branches/offices of (GF/ FF) spread over West Bengal. Bank reserves the right to make any changes in the list of locations.
- 10.All pages of the tender document shall be sealed & signed by authorized signatory and stamped. All Corrections shall be duly signed and stamped. Bids received after the above date/time will not be considered. Please quote separately for each of items according to the Technical specifications in the format given in the tender.
- 11.Bank reserves the right to reject the offer without assigning reason or whatsoever.
- 12.Please enclose the list of district-wise service centers in West Bengal with addresses, name of contact persons with telephone numbers.
- 13. The requirement of Security items may be at any of our Branches/RAH at different locations all over West Bengal.
- 14. The security items delivered shall conform to the Bank's standard specifications supplied with this notice and any deviation made will be penalized appropriately. Conditional tenders are not acceptable.
- 15. Whenever interstate movement of Security items are involved, the compliance and completion of statutory formalities including matters relating to transport or other access or tax and delivery of Security items at the bank specified premises it is at the sole responsibility of and at the cost of vendor only. In case any document is to be signed for the purpose, the same may be obtained by the vendors representative from the specified office/branch of the bank and the same will be signed and returned by the bank after due verification.

16.If any vendor offers any components/parts/items of higher capacity than that specified it will be considered as equivalent and no weightage will be given.

17.Bank reserves the right to ask the vendors to divert the ordered Security items for a particular site to a different location/city/site, if the situations warrants.

18.In the event of failure or not adhering of tender terms and conditions to execute the order after the award of work to L1 vendor, the EMD submitted will be forfeited by Bank and the vendor will be blacklisted from participating in future tenders.

### Item-4. PREQUALIFICATION CRITERIA

The Security items manufacturers/ (Authorized dealers or distributor of the respective or nearby district).

Proof of valid Authorized dealership to execute work in the respective district or nearby district from Original Manufacture, GST registration, PAN details.

Should have sales and service facility in the districts of West Bengal applied for.

Should have supplied similar security items worth minimum Rs.15 Lakhs including GST to Govt/PSU /Banks/Insurance companies etc. during the last three years.

Strong room door to have ISI/BIS quality certification marks and its vertification by way of label on item supplied is mandatory. Air ventilator bearing ISI/BIS quality certification is mandatory.

#### Item-5. <u>DECLARATION BY THE TENDERER</u>

SUPPLY AND INSTALLATION OF FIVE NUMBER STRONG ROOM DOORS, GRILL GATE WITH AIR VENTILATOR & EXHAUST FAN & CAGE FROM MANUFACTURERS/AUTHORISED DEALERS/DISTRIBUTORS

Dear Sirs,

I/We the undersigned have carefully gone through and clearly understood after reading the Tender documents comprising of the tender form, Notice to contractors, and Schedule of Probable quantities and Draft Agreement prepared by Canara Bank.

I/We do hereby undertake to execute and complete the whole or part of the work (as desired by you) at the respective rates which/I/We have quoted for the respective items of the Probable Bill of Quantities.

I/We are depositing as Earnest Money a sum of Rs. 40,000/- (Rupees Forty thousand Only) in favor of The 'Premises & Estate, Canara Bank, Circle Office, Kolkata.' along with this tender for due execution of the work at my/our tendered rates.

In the event of this Tender being accepted I/We agree to enter into an agreement in Rs.500/- worth stamp paper as and when required and execute the contract according to your form of Agreement, within 15 days of receipt of work order, in default thereof, I/We do hereby bind my-self/ourselves to forfeit the aforesaid EMD.

I/We do hereby undertake to execute the contract at the respective rates and are agreeable to all the terms and conditions expressed by the Bank as per the tender.

I/We do hereby undertake to keep the rates firm and valid for the period of one year from date of acceptance of youroffer.

I/We do hereby undertake to supply as per specifications of the Bank and to maintain the units as mentioned in the 'technicalbid'.

I/We do hereby undertake to supply more quantities than indicated in this tender in case of need at any point of time, during period of contract

I/We do hereby undertake to provide maintenance and service to Security items after the warranty period through our technicians.

Yours faithfully,

Signature of the Tenderer

| Address:                        | Date:        |
|---------------------------------|--------------|
|                                 |              |
|                                 |              |
|                                 |              |
|                                 |              |
|                                 |              |
|                                 |              |
|                                 |              |
|                                 |              |
| Phone No:                       |              |
| Fax No:                         |              |
| Name of the Contact Person:     |              |
| Mobile No                       |              |
| Email id:                       |              |
|                                 |              |
| Brand Name /Make of Security it | temsOffered: |
|                                 |              |
| Any other relevant information: |              |
|                                 |              |
|                                 |              |

#### **Item-6.NOTICE TO TENDERER**

SUPPLY AND INSTALLATION OF FIVE NUMBERS STRONG ROOM DOORS, GRILL GATE, WITH AIR VENTILATOR & EXHAUST FAN FROM MANUFACTURERS/AUTHORISED DEALERS/DISTRIBUTORS

Dear Sirs.

1. We have pleasure in inviting you to submit tender for the afore said work.

The scope of work broadly as given below is for SUPPLY AND INSTALLATIONOF FIVE NUMBER STRONG ROOM DOORS, GRILL WITH AIR VENTILATOR & EXHAUST FAN & CAGE BRANCHES IN WEST BENGAL.

- 2. The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose of filling this tender and for entering into a contract for the execution of the same.
- 3. The technical bid will be evaluated first and the technically qualified vendors/applicants are allowed to participate in the price bid.
- 4. All pages of the tender document shall be signed by authorized signatory and stamped. All Corrections shall be duly signed and stamped. Bids received after the above date/time will not be considered.
- 5. Each page of the tender document is required to be signed by the authorized person or persons submitting the tender. Any tender with any of the documents not so signed will be rejected.
- 6. The tender documents must be filled in English and all the entries must be made by hand and written in ink. If any of the documents are missing or unsigned, the tender shall be considered invalid.
- 7. Please specify separately the model for the respective Security items as per Annexure-C and submit the catalogues for the same
- 8. Tenders quoting for lesser rating other than the specified shall be rejected.

- 9. Whenever interstate movement of Security items involved, the compliance and completion of statutory formalities including matters relating to transport, loading, unloading, GST or other access or tax and delivery of items at the bank specified premises it is at the sole responsibility of and at the cost of vendor only. In case any document is to be signed for the purpose, the same may be obtained by the vendors representative from the specified office/branch of the bank and the same will be signed and returned by the bank after due verification.
- 10. Failure to enclose any / all of the necessary documents and to submit the tender in the required format etc. will disqualify thetender.
- 11. Bank reserves the right to ask the vendors to divert the ordered item for a particular site to a different location / city / site, if the situation so warrants.
- 12. Indicative price bids shall be submitted in separate sealed covers in the format issued by Canara Bank only. Price bidding of the eligible tenderers will be open only after intimated to qualified vendor by the Premises & Estate Section.
- 13. The rate should be inclusive of all duties, taxes, levies, loading, transportation, transit insurance, unloading, delivery and installation at the required location. The rates shall be firm throughout the contract period of 3 months. No variation in the quoted rates subsequently will be allowed and no additional claims other than quoted rates will be entertained.
- 14. The supply and delivery of the safes has to be completed within a period of 45 days for West Bengal from the date of receipt of the Purchase order by the bidder. The strong room door should be made operational within 7 days from the date of delivery of door.
- 15. Time is the essence of the Contract. Time Period for delivery and to make the strong room door operational shall be firm and binding on the bidder / vendor.
- 16. The successful bidder shall co-ordinate the activities relating to provision of infrastructural facilities within the scope of the Bank. Such facilities shall be specifically listed out by the Bidder at the time of submission of the RFP.
- 17. The delay on delivery and to make the safe operational will attract Liquidated Damages as per clause of the terms & conditions of RFP.
- 18. The warranty period of 1 year will start from the date of delivery as certified by the Bank in writing/ installation.

- 19. No advance is payable. Full payment against the bill along with the satisfactory onsite delivery, report, and replacement warranty certificate for minimum 12 months. The invoice and NF 337 form to be signed and stamped by branch.
- 20. The Security items should be supplied within 45 days from the date of confirmed purchase order. If the delivery is not done within the stipulated time period, a penalty of 1 % will be levied on the cost per week or part thereof for the delayed period subject to the maximum of 5% of the order value.

#### 21. LIQUIDATED DAMAGES FOR DELAY

22. If the bidder fails to deliver and operationalizing the strong room door within the specified time, the Bank shall have the option to accept or reject the strong room doors delivered by the bidder after the expiry of the time period specified in the RFP. In case of acceptance of the delayed operational of the strong room doors, the bidder shall be liable to pay the Bank the following amount as Liquidated damages at the rates specified below, for each completed week of delay or part thereof, on the cost price of the strong room door as per below.

| dotay or part thereof, on the door price of the detering recinit door do per below. |                                    |  |
|---|------------------------------------|--|
| Liquidated  | 0.5% of the tendered cost of the   |  |
| Damages per   | Strong room door which is          |  |
| week of   | delivered late per week subject to |  |
| delay or part   | a maximum of 5% of the tendered    |  |
| thereof   | cost                               |  |

- 23. For the purpose of this clause, Supply and delivery at each location shall be treated as separate entity.
- 24. The bidder agrees and considers that the liquidated damages set out herein above are fair and reasonable and that he will raise no objection or dispute with regard to the bank's right to recover the liquidated damages.
- 25. The liquidated damages shall be deducted / recovered by the bank from any money due or becoming due to the bidder under this purchase contract or may be recovered by encashment of bank guarantees or otherwise from bidder
- 9. Security items should carry a minimum replacement warranty of minimum 12 months from the date of supply / delivery. On Site Warranty should include free replacement of Security items during the warranty period.
- 10. Earnest Money Deposit (EMD): in the form of DD/Banker's cheque for an amount

of Rs.40,000/- (Rupees Forty thousand only) in favour of PREMISES & ESTATE, CANARA BANK, CIRCLE OFFICE, KOLKATA. Tenders without EMD will be rejected. EMD will be retained as Security deposit and will be returned to the successful tenderer after completion of one year warranty period. The EMD of the unsuccessful tenderers will be returned as soon as the agreement is signed with the successful tenderer. Submission of EMD in the form of fixed deposit or in any other form is not acceptable and tenders with such EMD shall be rejected.

- No interest shall be allowed on the Earnest Money Deposit (EMD). 11. Tenders without EMD shall be summarily rejected. However, MSEs are exempted from paying EMD as per MSME Act 2012. For getting the benefits in case of MSE firms, Bidders / agencies should submit registration certificate issued from the relevant authorities. Such request also should reach the above address on or before 25.10.2023 (3.00 pm).
- 12. OFFER VALIDITY PERIOD: The tender for the works shall remain open for acceptance for a period of 120 days from the date of opening of price bids, the rates and terms pertaining to rates shall be as per our price bid. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Bank, then the Bank shall, without prejudice to any other right or remedy, be at liberty to forfeit full value of the earnest money as aforesaid
- 18. Agreement on stamp paper: The successful tenderer should enter into formal agreement with Bank on stamp paper worth Rs.500/- (at successful tenderer's cost) as per the standard format issued by the Bank.
- 19. The quantities mentioned in the tender schedule are only unit item to identify the lowest tenderer. However the orders will be placed as per the actual requirement then.
- 20. Security items if got damaged during the transportation must be replaced with new one within 48hrs.

#### ASSISTANT GENERAL MANAGER

| Date:  | Accepted                            |
|--------|-------------------------------------|
| Place: | Signature and stamp of the tenderer |

Item-7. Details of the tenderer (to be filled by tenderer) (Annexure-A)

| 1.  | Name of the Firm   |  |
|-----|--|--|
| 2.  | Full address for correspondence with pin code  |  |
| 3.  | Name of the contact Person   |  |
| 4.  | Designation of the contact person  |  |
| 5.  | Telephone nos. including Mobile no.  |  |
| 6.  | Fax No.  |  |
| 7.  | E-mail Id  |  |
| 8.  | Year of Establishment of the firm  |  |
| 9.  | Whether individual, partnership or company   |  |
| 10. | PAN of firm  |  |
| 11. | GST no of firm:  |  |
| 12. | ISO certification  |  |
| 13. | Details of major orders executed during last 3 years in PSU/Banks/Govt Organizations (Enclose purchase order copies) |  |
| 14. | No of branch office/service centers in West bengal   |  |
| 15. | Banker's Name  |  |

NOTE: Separate sheets, documents, etc. in support of above can be enclosed.

#### Item-8. Confirmation by the Tenderer (To be filled by Tenderer) (Annexure-B)

(Invariably respond to all the following parameters/aspects. Do not delete or add any parameter from/to this list.)

| Sno    | Parameter   | Response of<br>tenderer (cancel<br>whichever not<br>applicable) |
|--------|---|---|
| а      | Whether agreeable to all the terms and conditions specified by the Bank?  | Yes/NO  |
| b      | Whether agreeable to the payment norms and warranty norms of the Bank?  | Yes/NO  |
| С      | Whether agreeable to supply Security items as per the Y Bank's standard specification and maintain the units?                                 | es/NO   |
| d      | Whether giving warranty for minimum 12 months   | Yes/NO  |
| е      | Whether agreeable to supply as per specifications of the Bank as mentioned in the 'technical bid'.  | Yes/NO  |
| f<br>f | Whether furnished list of all the service network in We Bengal Yes/NO with contact numbers/persons for the                                    |   |
| g      | Whether agreeable to change of delivery place in case of need at any point of time, before actual delivery                                    | Yes/NO  |
| h      | Whether agreeable to supply more quantities than Yes indicated in this tender in case of need at any point of time, during period of contract |   |
| i      | Whether agreeable to keep the Security items rates va<br>Yes/NO for 12 months   | llid  |

We have read and understood all the terms and conditions stipulated by the Bank for all categories of equipment and do hereby agree to each and every item indicated therein. We agree to abide by the Proposal and the rates quoted therein for the contract awarded by the Bank. Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We understand that Canara Bank reserves the right to accept or reject any or all bids without assigning any reason whatsoever thereof.

| Dated this day of | 2023 |
|-------------------|------|

# <u>AnnexureC - Item-9. Details of Security items quoted (to be filled</u> <u>byTenderer) Approved Makes Security items</u>

#### Strong Room Door, Grill gate with Air ventilator & Exhaust fan & cage

#### **Specification**

Security items like strong room door with Grill gate, Air ventilator, Safe & Locker cabinets shall bear ISI/BIS quality certification marks.

Strong room door adhering to standard specifications of "B" class Currency chest and meeting the standards of Bureau of Indian Standards- IS 11188 (part 1):2014 given in the Annexure II D page No 219 of the IBA manual 2016. The vault door must be BIS certified.

Air Ventilators

Overall opening 24"x24"

Clear opening 18"x18"

Air Ventilator as per given specifications to be provided for each strong room. Height from floor level: 2100 mm minimum and opening size: 450 x 450 mm maximum and confirming to IS 14387 standards of BIS.

| Security items   | Make   | Model  |  |
|--|--|--|--|
| BIS Certified Strong Room Door<br>with Grill gate & Air ventilator,<br>Exhaust fan, cage, TRTL 30, FR 30 |  |  |  |
|  |  |  |  |
|  | BIS Certified Strong Room Door with Grill gate & Air ventilator, | BIS Certified Strong Room Door with Grill gate & Air ventilator, | BIS Certified Strong Room Door with Grill gate & Air ventilator, |

### [TO BE ENCLOSED IN COVER-II ONLY]

#### **Annexure D**

first floor / ground floor

## Item-11. INDICATIVE PRICE BID & FORMAT FOR PRICE BREAKUP

Supply and Installation of Five number of Strong Room Door with Grill gate, Exhaust Fan, Cage & Air ventilator covering Branches under West Bengal

| S.No | Security items   | Qty | Quoted      | Quoted         |
|------|--|-----|-------------|----------------|
|      |  |     | Rate in Rs* | Rate in Words* |
| 1    | Strong Room<br>Door with Grill<br>Gate, Exhaust<br>fan, cage & Air |     |             |                |
|      | ventilator,<br>TRTL 30 FR 30                                       |     | ı           |                |

\*Price is inclusive of all taxes, GST, delivery, transportation and installation for

Place:

Date:

Stamp

## FORM OF AGREEMENT

| This agreement made theday of the month ofin the year 2023 BETWEEN, Canara Bank a body corporate constituted under the Banking Companies (Acquisition and Transfer of undertakings Act, 1970, having its Head office, at 112, J C Road, Bangalore -02 represented by its duly constituted attorney (hereinafter referred to as the Employer / Bank) of the ONE PART; and                               | d<br>2 |
|--|--------|
| Shri S/D/o   |        |
| ShriS/D/othe sole proprietor o   | f      |
| M/s having office at the following address   |        |
| M/s the partnership firm having an administrative/principal office at represented by its Managing/duly authorised partner.   |        |
| M/s company/body corporate incorporated under the provisions of  |        |
| he Companies Act 1956 having its registered office at the following address, duly represented at duly represented by its   |        |
| constituted and authorised Managing Director, Shri and (hereinafter called   |        |
| he Tenderer which term shall also be called the Supplier or the Contractor ) on the other part   |        |
| WHEREAS THE Employer / Bank is desirous that certain works should be designed, supplied nstalled, tested & commissioned as detailed in the notice inviting tender and their office mentioned and called for invitation to tenderers for the supply, installation and performance of such works has been accepted by the Employer on the terms and conditions as set out thereing and interalia others. | e      |
| NOW THIS AGREEMENT WITNESSETH as follows:  |        |
| I. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.   |        |
| 2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;   |        |
| a) Notice inviting Tender  |        |
| o) General rules and Instructions for the guidance of tenderers.   |        |
| c) The Tender, Letter of Acceptance, Letters from & to the tenderer, if any, leading to and prior o acceptance letter.   |        |
| d) General Conditions of contract and clauses of contract along with Annexure thereto.   |        |
|  |        |

| e) Schedules I, II, & III consisting of Technical Specifications, Special Conditions | ۶, |
|--|----|
| Questionnaire, Comprehensive AMC terms, tender drawings if any, etc.                 |    |

- f) Schedule of quantities including Prices and tendered amount known as Price Bid.
- g) The details submitted in technical bid, design, and such other commitments like Annual Maintenance Charges for the period mentioned shall be part of the agreement.

[Note: \* Strike off whichever is not applicable]

3. In consideration of the payments to be made by the Employer to the tenderer, the tenderer hereby covenants and agrees with the Employer to complete the works in conformity in all respects and subject to all terms and conditions/rules as mentioned in the General Conditions as also in the aforesaid documents which shall from part of this agreement.

In witness whereof the parties hereto have hereunto set their respective hands and seals the day and year first above written.

|                  | and delivered by the said   | f |
|------------------|---|---|
| the Employer     | in the presence of:   | · |
|                  | Signature of Tenderer (with seal)   |   |
|                  | Signature of Authorized representative of the Employer / Accepting Authority. |   |
| Witness ( Signat | ture, Name & Address ):   |   |
| 1).              |   |   |
| 2).              |   |   |