

REQUEST FOR QUOTATION [RFQ 01/2024-25]

For

Disposal of Old & Obsolete Computer Hardware items (E-Waste) Lying at Branches/Offices  
Under Canara Bank Circle Office

[This RFQ is limited to Vendors Empanelled by Canara Bank for Disposal of E-Waste.]

Issued by:

Canara Bank  
Technology Management Section  
86, Spencers Towers,  
M G Road, Bengaluru-560 001  
Phone No: 080-25310045  
Email: blrtms@canarabank.com



BID SCHEDULE

Sl. No.	Description	Details
1.	RFQ No. and Date	RFQ 01/2024-25 dated 23.05.2024
2.	Name of the Wing	Technology Management Section, CO , Bengaluru
3.	Brief Description of the RFQ	Disposal of Old & Obsolete Computer Hardware items(E-Waste) of CO & 11 ROs & branches coming under CO
4.	Bank's Address for Communication	The Senior Manager Canara Bank, TM Section , Mezzanine Floor, 86 Spencer's Towers, M G Road, Bengaluru -560 001 Karnataka.
5.	Last Date, Time and Venue for Submission of Bids	04/06/2024, Tuesday at 03:00 PM  Canara Bank , TM Section , Mezzanine Floor, 86 Spencer's Towers, M G Road, Bangalore -560 001, Karnataka.
6.	Date, Time & Venue for opening of Technical Proposals.	04/06/2024, Tuesday at 04:00 PM  Canara Bank , TM Section , Mezzanine Floor, 86 Spencer's Towers, M G Road, Bangalore -560 001, Karnataka.
7.	Mode of submission of bids	Hard copy (The bid should be submitted in sealed cover addressed to the Bank at the below mentioned address within the date and time specified).  Note: Bids sent through post/courier/email will not be accepted/evaluated. Bids should be deposited in the Tender Box only.



1. About Canara Bank

- 1.1. CANARA BANK is one of the largest Public Sector Banks owned by Government of India. Canara Bank is a body Corporate and a premier Public Sector Bank established in the Year 1906 by Shri. Ammembal Subba Rao Pai and nationalized under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970. Canara Bank Head office is located at 112, J C Road Bengaluru-560002 and Department of Information Technology wing located at Naveen Complex, No.14, M G Road, Bengaluru-560001.
- 1.2. The Bank is having pan India presence of more than 9714 branches, 26 Circle offices and 176 Regional Offices situated across the States. The Bank also has offices abroad in London, Dubai and New York.
- 1.3. The Bank is a forerunner in implementation of IT related products, services, and continuously making efforts to provide the state of art technological products to its customers.

2. Scope of Work

Scope includes collecting & purchasing various Hardware items (identified by the Bank for disposal) from our office premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

This bid is restricted to the following vendors who are empaneled in Bank through EOI ref: EOI-04/2023-24 floated on 21/08/2023.

- 3.1. M/s AIMS Technologies
- 3.2. M/s Aqsa Stamping,
- 3.3. M/s Arihant e-Recycling Pvt Ltd
- 3.4. M/s Bin Bay Recyling Pvt Ltd.,
- 3.5. M/s Dubey Brothers E-Waste Management.
- 3.6. M/s E-Clean E-Green Recycling
- 3.7. M/s Environmental Experts
- 3.8. M/s E-scrapy Recyclers
- 3.9. M/s E-Waste Recyclers India
- 3.10. M/s Exigo Recycling Pvt Ltd
- 3.11. M/s Green India Recyclers
- 3.12. M/s HAQ processing Pvt Ltd
- 3.13. M/s Hindustan Recycling
- 3.14. M/s Krishna Metal Refinery
- 3.15. M/s Lilashana Sales
- 3.16. M/s Maharashtra Enterprises
- 3.17. M/s Mangalam ECS
- 3.18. M/s Ortech India Corporation
- 3.19. M/s Reboot Resources Pvt Ltd
- 3.20. M/s Re-Claim Enviro Pvt Ltd



- 3.21. M/s Recycle Mitra Eco Care LLP
- 3.22. M/s Regreen Recyclers
- 3.23. M/s Resource E-waste Solutions
- 3.24. M/s Sahara Enterprises
- 3.25. M/s Shabbir Traders
- 3.26. M/s Shivalik Solid Waste Management Pvt Ltd
- 3.27. M/s Star Recycling
- 3.28. M/s Trittech Sysytems
- 3.29. M/s US W-Waste Recycling
- 3.30. M/s Z Enviro Industries Pvt Ltd

- The Empaneled vendors should hold valid Certificate from State Pollution Control Board/Govt. The copy of the certificate should be submitted along with the bid.
- Bidder has to comply all other term and conditions as per EOI-04/2023-24 floated on 21/08/2023 by the Bank.

4. **Terms and Conditions:**

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-I.
- 4.4. Empaneled vendors may visit the below location before quoting the amount to ascertain further details of the various Computer Hardware items identified for disposal and satisfy themselves about the items for which they are bidding.

Technology Management Section,  
Canara Bank Head Office, Mezzanine Floor,  
86, Spencer's Towers, MG Road, Bengaluru -560 001  
Karnataka.

Landline: 080-25310045

Contact Person: Mr. Abhishek Kumar. (Mob: +91-99640 87640)

**Note:** Kindly contact Concerned official before visiting the location.

- 4.5. The Location details from where the E-Waste has to be lifted by the successful vendor are as per Annexure-II.
- 4.6. As access to the locations, where resources are stored is restricted; only sample Computer items will be kept for display for inspection by vendors.
- 4.7. The empaneled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.



- 4.8. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
- 4.9. Item shall be sold to the bidder with highest bid price.
- 4.10. The successful bidder has to remit the total amount quoted in the bid by way of NEFT/RTGS and send it to our Office within 7 Working days of intimation of being H1 Bidder.
- 4.11. The Successful bidder has to lift all the items from disposal site within 2 weeks, after intimation to H1 bidder (vendor). On failure to do so, Canara Bank, Circle Office, TM Section, Bengaluru may cancel the RFQ.
- 4.12. The Successful bidder to ensure with the tender Clause on degaussing of data "remove the storage media viz., Hard disk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the identified locations of the Bank".
- 4.13. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empaneled bidder or bidders or any obligation to inform the affected empaneled bidder or bidders of the ground for the Bank's action. The empaneled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.14. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.15. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt. Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.16. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empaneled bidder, which the bidder has to collect from the Bank.

## 5. Submission of Bids:

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.  
**The Senior Manager**  
Canara Bank,  
Technology Management Section,  
Mezzanine Floor, 86, Spencers Towers  
M G Road, Bengaluru - 560 001  
Contact Person/s: Mr. Abhishek Kumar, Senior Manager  
Phone No : 080-25310045 (Mob: 99640 87640)



**6. Bid System Offer:**

6.1. The response to the RFQ will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt. Pollution Control Board certificate. GST particulars of the Company should also be submitted.

6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per Annexure-I.

6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as "Offer to Disposal of Old & Obsolete Computer Hardware items (E-Waste) of Circle Office, Bengaluru and its 11 ROs" on the top of the envelope.

6.1.4. The envelope shall bear the RFQ No., RFQ Details, name & complete postal address of the bidder and the authority to whom the Bid is submitted.

6.1.5. The envelope/s should be properly sealed and submitted.

6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasers are permitted.

**7. Amendment to Bidding Document:**

7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative, may modify the bidding document, by amendment.

7.2. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

**8. Selection of Bidder:**

The Bank will scrutinize the bids received from the empaneled bidders to determine whether they are complete in all respects as per the requirement of the Bank.

**9. Bid System Offer:**

This is two bid system which has following 2 parts:

**9.1. Part A- Technical Proposal:**

9.1.1. Indicating their compliance to Technical Compliance and submission of valid Central / State Govt. Pollution Control Board certificate. GST particulars of the Company should also be submitted.



**9.2. Part B-Commercial Bid:**

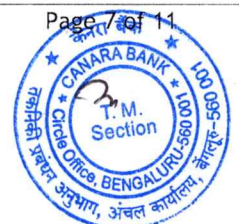
- 9.2.1. Bidders are requested to submit the Bill of Material as per the format and other terms and conditions of the RFQ. Deviations if any in Bill of Material will be summarily rejected by the Bank. Detailed list of Hardware's enclosed in Annexure III.
- 9.2.2. The participating bidder take utmost care while submitting the Price bid in this RFQ. Any change in Bill of Material may be summarily rejected by the Bank.

**10. Opening of Bids:**

- 10.1. Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 10.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 10.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

**11. Evaluation of Bids:**

- 11.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 11.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 11.3. After completing the above process, the Bank will declare H1, H2, and H3.... Bidder in order to determine the Highest Evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to remit the H1 amount, Canara Bank, Circle Office Bengaluru shall have the right to cancel the bid and retender by excluding the H1 Bidder.



Annexure-I  
Bill of Material

(Price schedule for Hardware items to be disposed should be submitted on Company's letter head with company seal and signature of the authorized person)

To,  
 The Senior Manager,  
 Canara Bank, Technology Management Section  
 Bengaluru Circle Office, No.86, Spencer's Towers, M. G Road,  
 Bengaluru - 560001

SUB: Disposal of Old & Obsolete Computer Hardware items (E-Waste) lying at Circle Office, Bengaluru and its 11 RO's & branches coming under Bengaluru Circle.

Ref: RFQ 01/2024-24 dated 23/05/2024.

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where Basis is". Our offer for the items is as below:

Sl. No.	Item Description	Qty.	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST 18%	Total Cost with GST
1	CPU	209				
2	TFT MONITOR	238				
3	CRT MONITOR	17				
4	MOUSE	263				
5	DOT MATRIX PRINTER	21				
6	PASS BOOK PRINTER	174				
7	SCANNER	94				
8	LASER JET PRINTER	73				
9	KEY BOARD	449				
10	BIOMETRIC DEVICE	250				
11	ATM CASSETTES	363				
12	NETWORK RACK	11				
13	NETWORK SWITCHES	50				
14	ROUTERS	43				
15	MODEM	134				
16	AIO	348				
17	CTS Scanner	6				
18	Others(Bar code printer, Catridges)	45				
19	DD PRINTER	7				
20	KIOSK	48				
21	LAPTOPS	6				
				<b>TOTAL</b>		

**Note:**

- ✓ The total Amount cost (exclusive of taxes) will be taken for arrival of H1 Vendor.
- ✓ The total cost is inclusive of all miscellaneous charges like transportation, labour, all taxes and





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any other expenses related to lifting the e-waste from the identified location.

- ✓ We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ We have not changed the structure of the format nor added any extra items. We note that any such alternation will lead to rejection of Bid.
- ✓ The bidder has to quote amount for each line item separately.
- ✓ The Unit Cost should be given in Full INR (i.e without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.
- ✓ Our PAN No is \_\_\_\_\_.
- ✓ Our GST No is \_\_\_\_\_.

Date:  
Place :

Signature with seal:  
Name:  
Designation :



Annexure-II

Details of the Bank Location (Branches/Office) from where the E-Waste is available for inspection & to be lifted by the successful vendor.

Sl. No.	Details of Canara Bank Branch/Office where the E-Waste is available for inspection & to be lifted by the successful vendor	Contact Person Details
1	Ground Floor 39, 8th Main, 5th Cross, Rajmahal Vilas Extension, Sadashivanagar, - 560080	Mr. Abhishek Kumar, Senior Manager Phone No : 080-25310045/9964087640
2	Devanahalli Regional Office Matru Arcade 2 <sup>nd</sup> Floor, Above Reliance Digital Store, Devanahalli - 562110	Mr. Sandeep Kesani, Senior Manager Phone No : 9618735352
3	Mandya Regional Office No 1124, Arale Sangappa Complex, M C Road, Beside Mahaveera Theatre, Mandya - 571401	Mr. Mukesh Chekati, Manager Ph No 8985206933
4	Tumkur Regional Office, 3rd Floor, Maruthi Towers, Near SIT Main Gate, B.H Road, Tumkur- 572103	Mr Shivakumar B, Manager, Ph No 9010081717
5	Mysuru, Regional Office, 26/A , Guest House Road, Nazarbad, Mysuru - 570010	Mr. Rahul Raj, Senior Manager, Ph No 9633839790
6	Mysuru Rural, Canara Bank. Yajamana Building, Near Shanthi Sagar, Kuvempu Nagar, Mysuru - 570023	Mr. Anand Desai, Officer, Ph No - 8310617668
7	REGIONAL OFFICE, Kolar, Near Antharagange Main Road, Opp.Kuvempu Park, Beside Lions Club, Muneshwara Nagar, KOLAR - 563101	Mr Potnuru Anil Kumar, Manager, Ph No 9441005246

Kindly note that the Successful Bidder has to lift the E-Waste from these locations only.





Annexure-III

RO Wise Inventory Details of Assets Identified for Disposal

RO NAME	CP U	TF T	CR T	Key board	Mouse	DMP	PB PT R	LJ PT R	Scanner	Biometric Device	CTS Scanner	ATM Cassette	Network Rack	Network Switch	Network Router	Modem	AIO	Others	Kiosk	DE PT
Bengaluru Central	14	15		46	33	2	19	13	9	49	1	44	2	1	5	3	55	3	0	0
Bengaluru East	0	6		0	0	0		28		0	0	0			8		38	0	0	0
Bengaluru North	10	30	2	29	15	1	10	9	4	13	0	60	2	0	3	1	4	1	1	3
Bengaluru South	51	57		113	73	6	19	19	22	82	0	0	0		18	0	85	0	0	0
Bengaluru West		21		31	5	0		13	5	5	0	26	0	0	0	0	24	0	0	0
Devanahalli	12	2		3	0	0	12		3	3	0	0	0	0	1	0	28	0	0	0
Kolar	49	29	14	50	45	8	25	3	16	26	0	72	6	8	14	0	0	0	0	0
Mandya	5			29	23	0	7	5	4	16	1	2	1	0	2	0	21	1	2	0
Mysuru Rural	10	16		28	10	4	3	5	4	10	1	0	0		4	0	11	0	0	0
Mysuru	19	17	0	21	6	0	5	7	0	7	0	0	0	2	2	0	6	4	1	0
Tumakuru	22	25		54	16	0	23	6	9	7	1	76	0	0	2	27	0	1	0	4
Circle Office	17	20	1	45	37	0	10	6	18	32	2	83	0	9	14	103	76	35	44	0

