



REQUEST FOR PROPOSAL

FOR DISPOSAL OF OLD FURNITURE, ELECTRICALS, AC ITEMS WHICH ARE KEPT AT CIRCLE OFFICE JAIPUR

S.No	Description	Details
1	RFP	RFP/ 303/2024 Dated 18.05.2024
2	Address of Site	Canara Bank Circle Office 1, Orbit Mall Ajmer Road Civil Lines Jaipur 302006
3	Date of Issue	19.05.2024
4	Last Date of submission	27.05.2024 -03.00PM
5	Date of Opening	27.05.2024- 03.30PM
6	Cost of Application	590/-
7	Earnest Money Deposit	Rs.25000/-
8	This Document can be downloaded from Bank's Website	https://canarabank.com/tenders

Issued By :
Canara Bank Circle Office
General Administration Section

Contact : 9461307752/ 0141-2222909
premisescojpr@canarabank.com



INTRODUCTION

Canara Bank, Jaipur Circle Office intends to dispose old / unusable/obsolete Furniture& Electricals items. For this, sealed price quotations are invited from the vendors for participation in the Tender process.

Scope of Work :

Scope includes dismantling of all eligible items from the site “as is where is basis “ for disposal.

The disposal of furniture shall be called in 3-4 stages. Hence, all the furniture will not be dis-mantled in single stage and the vendor has to arrange the visit and dismantling accordingly.

Terms and Conditions

1. The Bid is non- transferable
2. Incomplete and unsigned price quotations are liable to be rejected.
3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
4. The vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
5. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
6. Item shall be sold to the bidder with highest bid price.
7. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 05 Working days of intimation of being H'1 Bidder.
8. The Successful bidder has to lift all the items from disposal site within One week, after issuance of Order. On failure to do so, Canara Bank, Circle Office Jaipur shall have the right to forfeit the entire EMD remitted.
9. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.
10. The EMD may be forfeited:
 - a) If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
 - b) If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFP.
11. The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.
12. The representative of the bidder can be present for the opening of the Bid along with authorization letter. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.



Price Composition

1. The price quoted should be only in Indian Rupees.
2. The bidder has to give price of all the items as mentioned in Bill of Material as per Annexure.
3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
4. The bidder has to quote applicable GST as mentioned in the Bill of Material.
5. The vendor must mention if the firm is not registered under GST.
6. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid. (Not Individual item wise)



ANNEXURE - PRICE BID

To,
The Manager/ Senior Manager
GA Section
Circle Office Jaipur

We declare that we have inspected the furniture /electrical items and are interested to purchase the same "as is where is basis"

Items for disposal :

1. Chairs
2. Piegon Boxes
3. Counters
4. Officer Table
5. Conference Table
6. Storage Unit
7. Filing Cabinets
8. Doors
9. Wooden partitions (Low/Full Height)
10. Racks
11. Almirah
12. Air Conditioners
13. Stabilisers
14. Fans (Wall/Ceiling/Exhaust)
15. Fire Extinguishers Cylinder
16. All type of Mirror Optics lights except LED Panels
17. Miscellaneous Scrap Items
18. False ceiling
19. Shutter gate.

Total Quoted Amount in figures : Rs. _____/-

Total Quoted Amount in words :Rs. _____

Date :

Signature