

Annexure-I

**Bid Covering Letter**  
**[On Firm's/Company's Letter Head]**  
**(To be included in Part A – Conformity to Technical Criteria Envelope)**

**Reference No:**

**Date:**

The Senior Manager  
Canara Bank  
T M Section  
Circle Office  
\_\_\_\_\_

Dear Sir,

SUB: RFP for Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, lying at Canara Bank, (Location)

Ref: RFP No.\_\_\_\_\_/2020-21 dated xx/xx/2021.

We have examined the above mentioned RFQ document including all annexure the receipt of which is hereby duly acknowledged and subsequent pre-bid clarifications/ modifications/ amendments, if any, furnished by the Bank and we, the undersigned, offer to lift the old hardware items in conformity with the said RFP in accordance with the schedule of prices indicated in the commercial offer and made part of this offer.

The undersigned is authorized to sign on behalf of the Bidder Company.

We accept all the instructions, Terms and Conditions and Scope of Work of the subject RFP.

We agree to the condition of **"remove the storage media viz., Hard Disk, Tapes, DATs. etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the identified locations of the Bank."**

We undertake that all the e-waste items, as proposed by Canara Bank for disposal will be disposed off as per e-waste disposal guidelines of State/Central government authorities.

We agree to abide by this offer till 60 days from the date of Commercial Bid opening. We agree to abide by and fulfill all the terms and conditions of the RFP.

All the details mentioned by us are true and correct and if Bank observes any misrepresentation of facts on any matter at any stage, Bank has absolute right to reject the proposal and disqualify us from the selection process. Bank reserves the right to verify/evaluate the claims made by the Bidder independently.

We are enclosing the following documents along with Bid Covering Letter:

- 1) EMD DD for Rs.\_\_\_\_\_ favouring Canara Bank payable at \_\_\_\_\_.
- 2) Copy of the valid Certificate from State Pollution Control Board/Govt. Authorities for undertaking E-Waste disposal.
- 3) Copy of the PAN Card.
- 4) Copy of the GST Registration.

Date:

Signature with seal

Name:

Designation:



**Annexure-II**

**Bill of Material**

**Price Schedule for Hardware items to be disposed**

To,

The Senior Manager  
Canara Bank  
T M Section  
Circle Office  
Ranchi

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	CPU					
2	Monitor					
3	Laserjet Printer					
4	Dot Matrix Printer					
5	Passbook Printer					
6	Bulk Note Acceptor					
7	ATM Machine					
8	Cheque Deposit Kiosk					
<b>Total Bid Price</b>						

**Note:**

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the
- ✓ tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place

Date:

Seal & Signature of Authorized signatory of the Bidder



**Annexure-III**

**Quantity of identified e-waste items**

Location of e-waste	-CPU	Monitor	Laserjet Printer	Dot Matrix Printer	Passbook Printer	Bulk Note Acceptor	ATM Machine	Cheque Deposit Kiosk
TELCO COLONY JAMSHEDPUR (00184)	5	7	1	8	2			
CHAIBASA (00247)	7	8	2		1			
BISTUPUR MAIN (00324)								1
RANCHI MAIN BRANCH (00377)								1
GOELKERA (00993)	9	9	1	5	3			
MANOHARPUR (01158)	1	3			1			
GOVINDPUR (01254)	3	5	1	2	1			
TANTNAGAR (01379)	3	7						
CHITTIMITTI (01883)	1	4	1	2	1			
JHALAK (01932)	4	4		1	2			
CHUTIA RANCHI (01969)	9	9		1	1			
RATU ROAD (02514)	10	11	1	1	1			
RAMGARH CANTT (02515)	7	5	2		4			
MANGO JAMSHEDPUR (02516)	7	1	3		1			
THARRPAKHNA (02728)	12	8	2		2			
NIFFT HATIA (02730)	5	5						
LOYOLA SCHOOL JAMSHEDPUR (02731)	13		2		2			
ADITYAPUR SME (02731)	4	3		4	1			
KANKE ROAD RANCHI (02869)	2	1		1	1			
KUSAI COLONY RANCHI (02959)	3	3						
SAKCHI JAMSHEDPUR (02969)	2	2	1		1			
GIRIDIH (03229)	6	6	1		1			
LPC RANCHI (03306)	4	2	1					
JUGSALAI (03513)	6	6	2		1			
SIMALIYA (03907)	6	6	2		2			



RAH RANCHI (03933)	1	2	1					
KOLHAN UNIVERSITY CHAIBASA (04516)	2	2	1		1			
KAMARHATU (04625)			1	1	1			
BERO (04895)		3	1	1	1			
SAMLAPUR (05359)	1	1			1			
ORMANJHI (05708)	1	1	1					
CHOTAGOVINDPUR (05795)	1							
CIRCLE OFFICE RANCHI (07175)	8	8	3					
MARWARI COLLEGE RANCHI (08625)	4	4	1	1	1			
TRF JAMSHEDPUR (08630)	12			7	1			
T M H JAMSHEDPUR (08631)	5	5		1	1			
BARTAND (017452)							1	
RANCHI MAIN BRANCH (017520)						1		
JAMSHEDPUR MAIN (017570)						1		
<b>Total</b>	<b>164</b>	<b>141</b>	<b>32</b>	<b>36</b>	<b>36</b>	<b>2</b>	<b>1</b>	<b>2</b>



**Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection.**

Sl No	Details of Canara Bank Branch/Office where the E-Waste is available for Inspection.	Addresss	Contact Person
1	TELCO COLONY JAMSHEDPUR (00184)	Canara Bank TELCO COLONY, Palsania Centre, ZoneNo11, PI (NearTelcoNusery), Birasnagar, Jamshedpur, Purbi Singhbhum, Jharkhand -831004	Mr . Kunal Kishore
2	CHAIBASA (00247)	CanaraBank, PBNo.33, 1stFloor, JainMarket, SadarBazar, Chaibasa, West Singhbhum, Jharkhand -833201	Mr Sudarshan
3	BISTUPUR MAIN (00324)	Canara Bank , Gajraj Mansion 1, Main Road, Bistupur, Jamshedpur, Purbi Singhbhum, Jharkhand-831001	Mr. Vivek Srivastava
4	RANCHI MAIN BRANCH (00377)	S N Ganguly Raod , Main Road Ranchi, Jharkhand-834001	Mr . Dinesh Sinku
5	GOELKERA (00993)	Berla Range Office Compound, Goelkera, Dist Paschim Singhbhum, Jharkhand - 833103	Mr Kunal Gourav
6	MANOHARPUR (01158)	Canara Bank ,Bank Road, Manoharpur, West Singhbhum, Jharkhand- 833104	Mr. Saroj Sinha
7	GOVINDPUR (01254)	CanaraBank, Govindpur, Agarwal Mansion, G T Road, Govindpur, Dhanbad, Jharkhand-828109	Mr. Devesh Kumar Rai
8	TANTNAGAR (01379)	Plot No 4368, Khata No 508, Chaibasa Kokcho Road, AT/PO Kokcho, Tantnagar, Paschim Singhbhum, Jharkhand- 833201	Mr. Rohit Raj Sumbrui
9	CHITTIMITTI (01883)	AT/PO-Chittimitti, West Singhbhum, Jharkhand-833201	Mr . Laxmi Kant Manjhi
10	JHALAK (01932)	P O Kesargadia, Vill. Bhurkuli singhbhum West, Dist Seraikela-kharsawan Jharkhand - 833201	Mr Subhasish Halder
11	CHUTIA RANCHI (01969)	Main Road, Chutia, Ranchi, Jharkhand - 834 001	Mr Santosh
12	RATU ROAD (02514)	Prasad Mansion, Ratu Road, Ranchi, Jharkhand - 834001	Mr Vivek
13	RAMGARH CANTT (02515)	Gurudwara Road, Ramgarh Cantt, Ramgarh, Jharkhand - 829122	Mr Amit Singh
14	MANGO JAMSHEDPUR (02516)	Plot No. 1390 - 1391, Purulia, Main Road, P. O. Jawaharnagar, Mango, Jamshedpur, Jharkhand - 831 012	Mr Affaque ul Haque



18	ADITYAPUR SME (02731)	Adityapur, Jamshedpur, Jharkhand - 831013	Mr Bhupendra kumar
19	KANKE ROAD RANCHI (02869)	1st Floor, Sri Ram Gardens, Kanke Road, Ranchi, Jharkhand - 834008	Mr. Manish Kumar Singh
20	KUSAI COLONY RANCHI (02959)	Kusai Colony, Doranda, Ranchi, Jharkhand - 834002	Mr Uma Shankar Prasad
21	SAKCHI JAMSHEDPUR (02969)	30, Aam Bagan, Sakchi, Jamshedpur, Jharkhand - 831001	Mr Farhan Ahmed Khan
22	GIRIDIH (03229)	Gurudwara Sri Guru Singh Sabha, Ground Floor, Station Road, Giridih, Jharkhand - 815301	Mr Rajeev Gupta
23	LPC RANCHI (03306)	2nd Floor, Above Doranda Branch, Doranda, Ranchi, Jharkhand - 834002	Mr Amar Baxla
24	JUGSALAI (03513)	Kallash Tower, Station Road, Jugsalai, Jamshedpur, East Singhbhum, Jharkhand - 831006	Mr Praveen Kumar Singh
25	SIMALIYA (03907)	Haji Chowk, Simalia, P.S. Ratu Dist. Ranchi, Jharkhand - 835222	Mr K K Verma
26	RAH RANCHI (03933)	2nd Floor, Above Doranda Branch, Doranda, Ranchi, Jharkhand - 834002	Mr Dumbe Deege
27	KOLHAN UNIVERSITY CHAIBASA (04516)	Kolhan University, West Singhbhum, Jharkhand - 833202	Mr Depak Munda
28	KAMARHATU (04625)	Kamarhatu, Taluka - Sadar, Chaibasa, West Singhbum, Jharkhand - 833201	Mrs Geeta Kumari
29	BERO (04895)	Canara Bank, Itki Road, Near Lait Tigga House Bajra, Ranchi, Jharkhand - 835202	Mr Manoj Gari
30	SAMLAPUR (05359)	Baliapur Institute Of Technology Campus, Saharpura, Dhanbad, Jharkhand - 828122	Mr Sandip Kumar Jha
31	ORMANJHI (05708)	H/O Geeta Devi, W/O Sri Bhola Sahu, Ormanjhi, Dist Ranchi, Jharkhand - 835219	Mr Sajan Kumar Mishra
32	CHOTAGOVINDPUR (05795)	SRI CSP VERMA, MAIN ROAD CHHOTA GOVINDPUR, JAMSHEDPUR PIN 831015	Mrs Salma Murmu
33	CIRCLE OFFICE RANCHI (07175)	3rd Floor Kaushalya Chambers, PP compound, Ranchi, Jharkhand - 834001	Mr. Fulgence Kujur
34	MARWARI COLLEGE RANCHI (08625)	Marwari College, Lake Road, Ranchi, Jharkhand - 834001	Mr Vijay Mundu
35	TRF JAMSHEDPUR (08630)	Canara Bank, Burma Mines, Jamshedpur, Jharkhand - 831007	Mr Sunil Kumar
36	T M H JAMSHEDPUR (08631)	Canara Bank, Tata Main Hospital, Dhaktidih, Jamshedpur, Jharkhand - 831001	Mr B.P Munda
37	BARTAND (017452)	NIIT Campus, Sural Complex, Bartand Housing Colony, Dhanbad, Jharkhand - 826 001	Smt. Deepa Vandana Kujur
38	RANCHI MAIN BRANCH (017520)	First Floor, Amouna Complex, H B Road, Tharpakna, Ranchi, Jharkhand - 834001	Mr Rakesh Kumar
39	JAMSHEDPUR MAIN (017570)	Pigon Building, Monument Road, Bistupur, Jamshedpur, Jharkhand - 831001	Mr Arvind

Kindly note that the Successful Bidder has to lift the E-Waste from these locations only.\*\*\*

