

Corrigendum:

TENDER REFERENCE NO: RFP/P&E/01/2022, dated 24.01.2022

TENDER FOR SELECTION OF AGENCY/CONTRACTOR FOR RENDERING HOUSEKEEPING SERVICES AT SEVEN REGIONAL OFFICES/ ADMINISTRATIVE UNITS AND OTHER OFFICES WORKING UNDER CIRCLE OFFICE HYDERABAD

Sl No	Details	Amendment
1.	Minimum wages	Proposal shall be submitted as per Central Government Wage norms
2.	Price Bid Format	Corrected Price Bid format Annexed to this Corrigendum

The clarifications for the queries raised by the bidders and Corrigendum to certain clauses in the tender are enclosed herewith.

This Corrigendum shall form a part of and shall be read with tender/ contract documents and shall become part of the contract and shall be signed on every page and shall be enclosed with the bid.

In case of any discrepancy between this Corrigendum and other tender/ contract documents, the former shall prevail.

All the tender terms and conditions other than those modified in this Corrigendum remain unchanged.



Annexure

PRICE BID FOR REGIONAL OFFICE ,HYDERABAD I

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK REGIONAL OFFICE HYDERABAD-I.

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE ,HYDERABAD II
(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA
BANK REGIONAL OFFICE HYDERABAD-II.

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE ,HYDERABAD III

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK REGIONAL OFFICE HYDERABAD-III.

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE, RANGAREDDY
(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

**NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA
BANK REGIONAL OFFICE RANGAREDDY.**

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE, NIZAMABAD

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK REGIONAL OFFICE NIZAMABAD.

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at NIZAMABAD which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE, WARANGAL-I

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK REGIONAL OFFICE WARANGAL-I

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Warangal which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR REGIONAL OFFICE, WARANGAL-II

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK REGIONAL OFFICE WARANGAL-II

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Warangal which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:

Date:

SIGNATURE OF THE APPLICANT

NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR LEARNING & DEVELOPMENT CENTRE
(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

**NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA
BANK LEARNING & DEVELOPMENT CENTRE HYDERABAD**

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:
Date:

SIGNATURE OF THE APPLICANT
NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR ZONAL INSPECTORATE HYDERABAD
(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA
BANK ZI HYDERABAD

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:
Date:

SIGNATURE OF THE APPLICANT
NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR ACCOUNTS SECTION

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK ACCOUNTS SECTION

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Hyderabad which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:
Date:

SIGNATURE OF THE APPLICANT
NAME & DESIGNATION & SEAL



Annexure

PRICE BID FOR LEAD BANK OFFICE YADADRI

(TO BE SUBMITTED IN A SEPARATE SEALED COVER)

NAME OF WORK - HOUSEKEEPING AND GENERAL CLEANING WORKS AT CANARA BANK LEAD BANK OFFICE YADADRI

Description of work			
To provide housekeeping services to Canara bank, Regional Office building located at Bhongir which is fully described under ' <u>About the building and requirements</u> ', with required men and material and with proper supervisory staff etc., complete all as fully described under Scope of works.			
RATE TO BE QUOTED ON LUMP SUM BASIS (EXCLUDING GST)			
Particulars	Personal/ Labour cost Rs.	Material Cost Rs.	Total cost Rs.
Rate for first year			
Rate for second year			
Total amount (Two years) in figures (excluding GST): Rs.			
Total amount (Two years) in words (excluding GST) Rupees:			

Note:-

1. Bidders are requested to quote separately for labour cost and material cost. However, selection of bidders will be finalized on the basis of total cost basis of all offices mentioned in **Annexure 4**
2. The rate quoted should be quoted on lumpsum basis and should be valid for two years, however the contract agreement will be renewed on yearly basis after satisfactory service. The lowest tenderer will be arrived after combining the rate for two years for all offices in **Annexure 4**
3. The rates quoted shall include all taxes excluding GST which will be paid over and above the rate/amount quoted, as per the prevailing tariff announced by statutory authorities
4. No claim for enhancement of quoted rates on any account shall be considered during two years contract.
5. The amount per labour per year should be guided by the minimum wages (Basic + DA) specified by the Central government including contributions to ESI, PF and any other statutory provisions. The rates quoted for subsequent years shall be arrived by the vendor taking into consideration of variations in Dearness allowance also. Tender of bidders who do not comply minimum wages as above are rejected.

Place:
Date:

SIGNATURE OF THE APPLICANT
NAME & DESIGNATION & SEAL



Annexure

TO BE SUBMITTED BY THE SUCCESSFUL BIDDER

Break-up of rates for per no of personal for 1st year of Housekeeping services

	Performa for working out wages of workers as per minimum wages ACT as applicable to Telangana State.		
	Rate is for the per no of the employer to be deployed as applicable.		
SL NO	CATEGORY OF STAFF	SUPERVISOR	HOUSEKEEPING STAFF
	Break Up/ Hours of work	8 hrs	8hrs
1	Basic		
2	DA		
3	HRA		
4	Conveyance Allowances		
5	SUBTOTAL		
6	ESIC @ 3.25% or as per guidelines on 5		
7	PF @ 13 % on 1 & 2 or as per guidelines		
8	Bonus @ 8.33 % on 1& 2 or as per guidelines		
9	Gratuity @ 4.81 % on 1 & 2 or as per guidelines		
10	Leave Wages @5.77% on 1 & 2 or as per guidelines		
11	Uniform Expenses		
12	Telephone Charges for the supervisors		
13	Identity Card/ Payment slips office expenses		
14	Police verification charges		
15	Any other charges		
16	Subtotal 5 to 15		
17	Service/agency charges on 16		
18	Total per person / 8 hrs		
19	Total per person / month *		
	* GST will be payable extra by Bank.		

Place:
Date:

SIGNATURE OF THE APPLICANT
NAME & DESIGNATION & SEAL

